

## Family Life Center Set-Up Team

Status: Part Time  
FLSA: Non-Exempt

The Family Life Center set up team member is responsible for setting up and taking down of the FLC furniture and decoration on an assigned weekend.

### ESSENTIAL FUNCTIONS

- Set up chairs and stage for worship in the Family Life Center after 3:30pm on Saturdays or as directed for Special set up times
- Secure the building after setting up on Saturday
- Supervise the take down of the chairs and stage after the worship service on Sundays immediately following the worship service
- Monthly schedules/reminders will be sent out around the 20<sup>th</sup> of the previous month
- Notify the Building Coordinator if you switch weekends with another team member. You are responsible for finding your own sub if you are unable to work your scheduled weekend.
- Set-up and take-down Well A-frame signs at local Rosemount intersections.

### COMPENSATION

- Pay for set-up and take-down for one weekend is \$86.50. If only working ½ of the set-up, then pay will be \$43.25 for either the set-up OR take down. The total weekend time averages 7.5 hours for one person.
- Paid for training
- You may recruit volunteers to help you, but only the person scheduled for that week will be paid.
- If the church cancels within 30 days of your scheduled set-up, you will still be paid for that weekend. If you are notified more than 30 days before your scheduled weekend that no set-up and take down is required, you will not be paid for that weekend.

### QUALIFICATIONS

- Dependable
- Responsible
- Honest
- Excellent communicator
- Able to lift/stack chairs
- Flexibility to maneuver under staging

If you are interested, email the church office at [offices@thewellmn.church](mailto:offices@thewellmn.church) or call 651-423-2475 x206.